



Board of Directors Meeting Minutes

May 31, 2018
Corporate Boardroom
1301 D-wing
10 Trench Street
Richmond Hill

Members	Mr. Ray Archer, Mr. Gary D’Andrea, Mr. Mark Falbo, Mr. Lou Greenbaum, Dr. Steven Jackson, Ms. Marion Kirsh, Mr. Len Koroneos, Ms. Susan Kwolek, Ms. Fay Lim-Lambie, Dr. Ambrose Lee, Mr. Enzo Morini, Ms. Sheila Neuburger, Ms. Dina Palozzi, Dr. Gundars Roze, Mr. Altaf Stationwala
Senior Leadership Team	Ms. Stav D’Andrea, Ms. Krista Finlay, Ms. Ingrid Perry, Mr. David Stolte, Mr. Richard Tam, Ms. Terry Villella
Resource	Ms. Sophie Stratos
Regrets	Mr. Anthony Ianni, Mr. Glenn Beaumont, Ms. Stephanie Zee

1.0 Call to Order and Approval of Agenda

Mr. Mark Falbo, on behalf of the Chair of the Board, called the meeting to order at 6:00 p.m. and confirmed quorum.

MOVED by Ms. Marion Kirsh and seconded by Ms. Dina Palozzi that the agenda for the May 31, 2018 meeting be approved, as presented.

CARRIED

2.0 Declaration of Conflict of Interest

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest.

3.0 Approval of the Consent Agenda

MOVED by Mr. Len Koroneos and seconded by Mr. Gary D’Andrea that the consent agenda be approved, as presented.

CARRIED

4.0 Chair's Remarks

The Acting Chair highlighted activities since the last Board meeting:

- On April 4th, Altaf Stationwala attended the Provincial Post Budget Breakfast with MPP Steven Del Duca hosted by the Vaughan Chamber of Commerce at the Hilton Garden Inn.
- On April 5th, I was honoured to participate in the Service Milestone Awards to pay tribute to Mackenzie Health staff and physicians who achieved milestones of 5 or more years of service in 2017.
- On April 6th, Altaf attended the Vaughan in Motion Party for Cancer Care Gala at the Terrace Banquet Hall.
- On April 11th, Altaf and David Stolte attended the Healthcare Infrastructure Summit in Niagara-on-the-Lake which included a presentation with Altaf and other members of the construction industry that was titled "Taking the gloves off". On May 2nd, the same presentation was delivered at the P3 Hub Canada 2018 Conference in Ottawa.
- On April 13th, Altaf provided a strategic retreat presentation to the newly formed Scarborough and Rouge Hospital Board.
- On April 20th, I was delighted to join Altaf at his Annual Coffee with the CEO as part of the annual volunteer week festivities.
- Altaf provided Mackenzie Health updates to three Councils – Richmond Hill on April 23rd; King on May 7th; and Vaughan on May 8th.
- On April 27th, Mark Falbo, Dina Palozzi and Altaf attended the Hospice Vaughan Groundbreaking Ceremony.
- On April 30, Mark Falbo and Fay Lim-Lambie joined Altaf, Susan and other senior leaders at the Kingbridge Conference Centre for a Clinical Service Planning Retreat, which featured a Dragons' Den theme.
- On May 4th, Mackenzie Health was a proud partner of the fifth annual InnovationEX at BMO Institute for Learning that showcased initiatives that are making a difference at community hospitals in the Greater Toronto Area. Mackenzie Health was proud to have three exhibits featuring: Clinical Extern Program, Epic Electronic Medical Record and Virtual Glimpse of the future Mackenzie Vaughan Hospital.
- The Acting Chair thanked all who supported the 13th Annual UniversalCare Strides for Stroke on May 5th, and was pleased to report that a record of \$275,000 was raised this

year. Congratulations to the foundation and organizing committee for this outstanding accomplishment! Once again, David Stolte beat out Altaf on best finish time!

- Mackenzie Health celebrated National Nursing Week, May 7th to 11th, with an agenda of events designed to celebrate, educate, inspire and express our sincere appreciation for the unique contributions of both the nursing profession and individual nurses. The Chair took the opportunity to recognize and thank Chief Nursing Executive, Susan Kwolek, for her ongoing contribution and commitment to the nursing profession.
- On May 23rd, Altaf attended the 13th Annual Richmond Hill Mayor's Prayer Breakfast at the Sheraton Parkway Hotel.
- On June 21st, Enzo Morini's term as Chair of the Mackenzie Health Foundation Board will be ending. Also on June 14th, Dr. Gundar Roze's term as President of the Professional Staff Association will be ending. The Acting Chair sincerely thanked both Enzo and Dr. Roze for their outstanding contributions to the Board and looks forward to formally recognizing them at the Board Recognition Dinner.

5.0 Committee Reports

5.1 Finance & Audit Committee

Ms. Marion Kirsh, Chair of the Finance and Audit Committee, referred to the pre-circulated committee report and presented the following resolution items before the Board:

5.1.1 2017/18 Year End Audited Financial Statements

MOVED by Ms. Marion Kirsh and seconded by Mr. Ray Archer:

BE IT RESOLVED that the Board of Directors approve the 2017/18 Year End Audited Financial Statements.

CARRIED

5.1.2 Auditor's Report

MOVED by Ms. Marion Kirsh and seconded by Mr. Len Koroneos:

BE IT RESOLVED that the Board of Directors approve the 2018 Auditor's Report.

CARRIED

5.1.3 Service Accountability Agreements

5.1.3.1 H-SAA Amending Agreement Extension

MOVED by Ms. Marion Kirsh and seconded by Ms. Dina Palozzi:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the 2008-2017 Hospital Service Accountability Amending Agreement, including the associated schedules and performance targets, as presented.

CARRIED

5.1.3.2 L-SAA Amending Agreement

MOVED by Ms. Marion Kirsh and seconded by Ms. Fay Lim-Lambie:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the 2018/19 L-SAA Amending Agreement, including the associated schedules and performance targets, as presented.

CARRIED

5.1.3.3 M-SAA Agreement

MOVED by Ms. Marion Kirsh and seconded by Mr. Gary D'Andrea:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the 2018/19 MSAA Agreement, including the associated schedules and performance targets, as presented.

CARRIED

5.2 Human Resources Committee

Mr. Gary D'Andrea, Chair of the Human Resources Committee, reported on the pre-circulated committee report.

5.3 Quality, Safety and Risk Committee

Ms. Sheila Neuburger, Chair of the Quality, Safety and Risk Committee, reported on the pre-circulated committee report.

6.0 Comments/Reports

6.1 Chief Executive Officer

There was no business to address under this item.

6.2 Chief Nursing Executive

Ms. Susan Kwolek, Chief Nursing Executive, presented a B2B2 report on initiatives currently in progress that included restraints, Barcode Medication Administration (BCMA), falls and pressure injuries.

6.3 Chief of Staff

Dr. Steven Jackson, Chief of Staff, reported the focus for 2018/19 is working towards a 2-site service delivery. Over the summer, the Clinical Service Plan and the Physician Leadership Structure to be finalized. In the fall, the focus will be the Physician Human Resources Plan. Challenges and opportunities in the Physician Human Resources Plan were presented.

6.4 Professional Staff Association

Dr. Gundars Roze, President of the Professional Staff Association, sincerely thanked the Board for the memorable experience the last two years and noted that they were an inspirational group.

7.0 Other Business

There was no business to address under this item.

8.0 Adjournment

There being no further business, the meeting adjourned at 6:40 a.m.