



Board of Directors
Open Meeting Minutes
May 25, 2023
Cortellucci Vaughan Hospital

Members	Ms. Fay Lim-Lambie, Mr. Joseph Amato, Ms. Azi Bolorchi, Mr. Dev Chopra, , Dr. Jen Chyang Lai, Dr. Steven Jackson, Ms. Marion Kirsh, Ms. Joby McKenzie, Ruby Philip-Katyal, Mr. Moris Pilla, Dr. Nikila Ravindran, Ms. Deryn Rizzi, Mr. David Steinberg, Mr. Altaf Stationwala, Ms. Mary-Agnes Wilson
Executive Leadership Team	Ms. Stav D’Andrea, Ms. Purvi Desai, Ms. Terry Villella, Mr. David Stolte, Ms. Allison Trenholm
Regrets	Ms. Krista Collinson, Mr. Peter Hargitai, Ms. Stephanie Zee
Resources	Ms. Cleo Surace

1.0 Land Acknowledgement, Call to Order and Approval of Agenda

Ms. Fay Lim-Lambie called the meeting to order at 4:00 p.m. and confirmed quorum.

Ms. Fay Lim-Lambie, Chair of the Board, provided the land acknowledgement as a demonstration of recognition and respect for Indigenous peoples of Canada.

Mackenzie Health is situated on treaty lands that have been lived on and cared for by generations of the Mississaugas of the Credit. It is the traditional territory of other First Nations including the Haudenosaunee and the Wendat. This land is currently home to many First Nations, Métis and Inuit people today. Mackenzie Health is grateful for the opportunity to deliver essential care to patients in this territory.

MOVED by Ms. Marion Kirsh and **SECONDED** by Mr. Dev Chopra that the agenda for the May 25, 2023 meeting be approved, as presented.

CARRIED

2.0 Declaration of Conflict of Interest

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest and no conflicts were declared.

3.0 Approval of the Consent Agenda

MOVED by Ms. Joby McKenzie and **SECONDED** by Ms. Ruby Philip-Katyal that the consent agenda be approved, as presented.

CARRIED

4.0 Chair's Remarks

Ms. Fay Lim-Lambie welcomed Directors to the Board Meeting. Suneet Mann, Admin. Resident was welcomed to the meeting. Congratulations were extended to Marion Kirsh on her upcoming appointment to the OHA Board. An update was provided on the HIMMS Davies Award of Excellence and the HIMMS team visit to Cortellucci Vaughan Hospital.

5.0 Committee Reports

5.1 Finance & Audit Committee

Mr. Dev Chopra, Chair of the Finance and Audit Committee provided the Board of Directors with an overview of the May 23, 2023 meeting. The Chair's report was included in the pre-circulated materials. Mr. Chopra provided an update on the 2022/23 Audited Financial Statements, Year End Audit Report and Master Services Agreement with Deloitte.

Mr. Dev Chopra presented the following resolution items before the Board:

5.1.1 Draft 2022/23 Audited Financial Statements and Year End Audit Report

MOVED by Ms. Marion Kirsh and **SECONDED** by Mr. David Steinberg:

BE IT RESOLVED that the Board of Directors approve the 2022/2023 Audited Financial Statements and the Year-End Audit Report, as presented.

CARRIED

5.1.2 Master Services Agreement

MOVED by Ms. Ruby Philip-Katyal and **SECONDED** by Ms. Deryn Rizzi:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the Master Services Agreement between Deloitte and Mackenzie Health.

CARRIED

5.2 Governance Committee

Ms. Ruby Philip-Katyal, Chair of the Governance Committee provided the Board of Directors with an overview of the April 20 and May 11, 2023 meetings. The Chair's report was included in the pre-circulated materials.

Ms. Ruby Philip-Katyal presented the following resolution items before the Board:

5.2.1 Director Resignation

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors accepts the resignation of Mr. Raj Uttamchandani, effective April 2023

CARRIED

5.2.2 Board Appointments/Reappointments

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors recommends the election of Atul Mehta for a 3-year term for approval by the Members at the 2023 Mackenzie Health Annual Meeting.

CARRIED

MOVED by Ruby Philip-Katyal and **SECONDED** by Ms. Fay Lim-Lambie:

BE IT RESOLVED That the Board of Directors recommends the election of Deryn Rizzi for a 3-year term for approval by the Members at the 2023 Mackenzie Health Annual Meeting.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors recommends the election of David Steinberg for a 3-year term for approval by the Members at the 2023 Mackenzie Health Annual Meeting.

CARRIED

5.2.3 Officers of the Corporation

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors appoint Fay Lim-Lambie as Chair of the Board for 2023-2024.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors appoint Stephanie Zee as Vice Chair of the Board for 2023-2024.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors appoint Joby McKenzie as Second Vice Chair of the Board for 2023-2024.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors appoint Peter Hargitai as Treasurer of the Board for 2023-2024.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors appoint Altaf Stationwala as Secretary of the Board for 2023-24.

CARRIED

5.2.4 Board Committee Leadership Appointments

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors approve the 2023-2024 Board Committee Leadership appointments, as presented.

Executive Committee Chair – Fay Lim-Lambie
Executive Committee Vice Chair – Stephanie Zee
Finance and Audit Committee Chair – Peter Hargitai
Finance and Audit Committee Vice Chair – Ruby Philip-Katyal
Governance Committee Chair – Stephanie Zee
Governance Committee Vice Chair – David Steinberg
Human Resources Committee Chair – Joby McKenzie
Human Resources Committee Vice Chair – Dev Chopra
Medical Advisory Committee Chair – Dr. Steven Jackson
Planning and Development Committee Chair – Joseph Amato
Planning and Development Committee Vice Chair – Dev Chopra
Quality, Safety & Risk Committee Chair – Azi Bolorchi
Quality, Safety & Risk Committee Vice Chair – Deryn Rizzi

CARRIED

5.2.5 Board Committee Membership Appointments

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors approve the 2023-2024 Board Committee Membership appointments, as presented.

CARRIED

5.2.6 Mackenzie Health Foundation Board Appointments

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors approve the appointment of the Chair of the Board to serve as a Director on the Mackenzie Health Foundation Board of Directors for the 2023/2024 Board term.

CARRIED

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors approve the appointment of the Mackenzie Health President and CEO to serve as a Director on the Mackenzie Health Foundation Board of Directors for the 2023/2024 Board term.

CARRIED

5.2.7 President's Community Advisory Council

MOVED by Ms. Deryn Rizzi and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED That the Board of Directors approve the appointment of David Steinberg as an Observer on the President's Community Advisory Council for the 2023/24 Board term.

CARRIED

5.2.8 Ontario Not-For-Profit Corporations Act (ONCA)

MOVED by Mr. Dev Chopra and **SECONDED** by Mr. David Steinberg:

BE IT RESOLVED That the Board of Directors approve of the new Corporate By-Laws and Board Policies. The Corporate By-Law will also require approval by the Members of the Corporation at the Mackenzie Health Annual Meeting in June 2023.

CARRIED

5.2.9 Physician Leadership

MOVED by Mr. Joseph Amato and **SECONDED** by Ms. Azi Bolorchi:

BE IT RESOLVED That the Board of Directors delegates to the Medical Advisory Committee the authority to appoint one of more Heads of Division.

CARRIED

5.3 Quality, Safety and Risk Committee

Ms. Azi Bolorchi provided the Board of Directors with an overview of the May 9, 2023 meeting. The Chair's report was included in the pre-circulated materials. The committee received updates on medication safety, integrated risk management, ethics, clinical support services and UniversalCare.

5.4 Human Resources Committee

Ms. Joby McKenzie, Chair of the Human Resources Committee provided an overview of the May 4, 2023 meeting. The Chair's report was included in the pre-circulated materials. The committee received updates on High Reliability Organization (HRO), HR Scorecard, medical planning report and an update on recruitment and retention.

6.0 Comments/Reports

6.1 Chief Executive Officer

There was no business to address under this item.

6.2 Chief Nursing Executive

The Chief Nursing Executive Report was provided in the pre-circulated material for information. The report focuses on providing insight into clinical education, orientation and how Mackenzie Health supports staff through professional development.

6.3 Chief of Staff

The Chief of Staff Report was provided in the pre-circulated material for information. The report focuses on the successful recruitment of physicians for HRO training, the return to Grand Rounds and highlights on May 1st Doctor's Day celebrations .

6.4 Professional Staff Association

There was no business to address under this item.

7.0 Other Business

There was no business to address under this item.

8.0 Adjournment

There being no further business, the meeting adjourned at 4:45 p.m.