

MyChart™

Stay connected to your health information

New to MyChart? It's easy to start.

1. Register for MyChart

To Begin:

1. Launch your Internet browser
2. In the address bar enter:

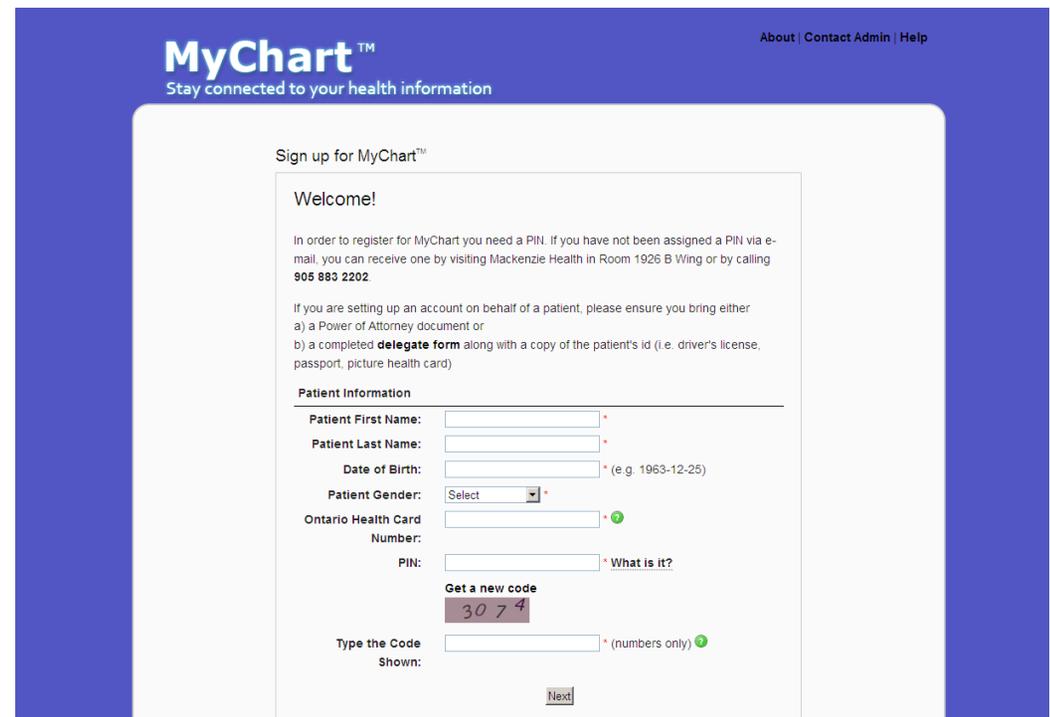
<http://www.mackenziehealth.ca/mychart>



3. The Mackenzie Health Patients & Visitors – MyChart™ page will display
4. On the bottom of the screen there is a **Register Now** option
5. Click on **Sign Up for MyChart**



6. You will be redirected to the **MyChart™ Welcome** page to complete the online registration form.



MyChart™
Stay connected to your health information

About | Contact Admin | Help

Sign up for MyChart™

Welcome!

In order to register for MyChart you need a PIN. If you have not been assigned a PIN via e-mail, you can receive one by visiting Mackenzie Health in Room 1926 B Wing or by calling **905 883 2202**

If you are setting up an account on behalf of a patient, please ensure you bring either
a) a Power of Attorney document or
b) a completed **delegate form** along with a copy of the patient's id (i.e. driver's license, passport, picture health card)

Patient Information

Patient First Name:

Patient Last Name:

Date of Birth: * (e.g. 1963-12-25)

Patient Gender: * (Select)

Ontario Health Card Number: *

PIN: * What is it?

Get a new code
 3074

Type the Code * (numbers only) ✓

Shown:

Next

In order to register for MyChart™ you need a PIN. **If you have not been assigned a PIN via e-mail**, please follow the instructions on the **MyChart Welcome** page.

If you are setting up an account on behalf of a patient, please ensure you provide the necessary documentation as instructed on the **MyChart Welcome** page.

7. All fields marked with an asterisk * must be completed
8. Enter the **Captcha Code** as shown in the field provided
9. Click **Next** to complete the registration process

PIN: * [What is it?](#)

Get a new code

3074

Type the Code * (numbers only) ?

Shown:

Next

2. Complete the Registration Process

To Complete the Registration Process:

Follow the steps to register your patient information and create your username and password for your MyChart™ account.

1. Enter your patient information
2. Create your username
3. Create your password
4. Re-enter your password
5. Choose a Security Question and answer
6. Provide your email subscription preferences
7. Confirm whether you agree to the MyChart™ User Agreement
8. Click **Submit** to complete the Registration setup

Note: The Submit button will not become active until a password is entered and meets the password standards

First Name:

Middle Initial:

Last Name: *

Street: *

City: *

Country:

Province:

Postal Code: *

Patient Phone Number: * (format: 1 416 555 0000)

Day Phone Number: ex.

Enter Email Address: * ?

Re-type Email Address:

Pick a username: *

Suggested username is:

Create a password: * ?

Re-type Password: *

Password requirements

1. Must contain a minimum of 8 characters
2. Must contain at least 1 upper case and 1 lower case letter
3. Must contain at least one numeric character
4. Must NOT contain 2 or more consecutive characters from your user account name

Security Question: * ?

Security Answer: *

Please update your email subscription preferences

News and announcements: Yes No

Surveys and requests for: Yes No

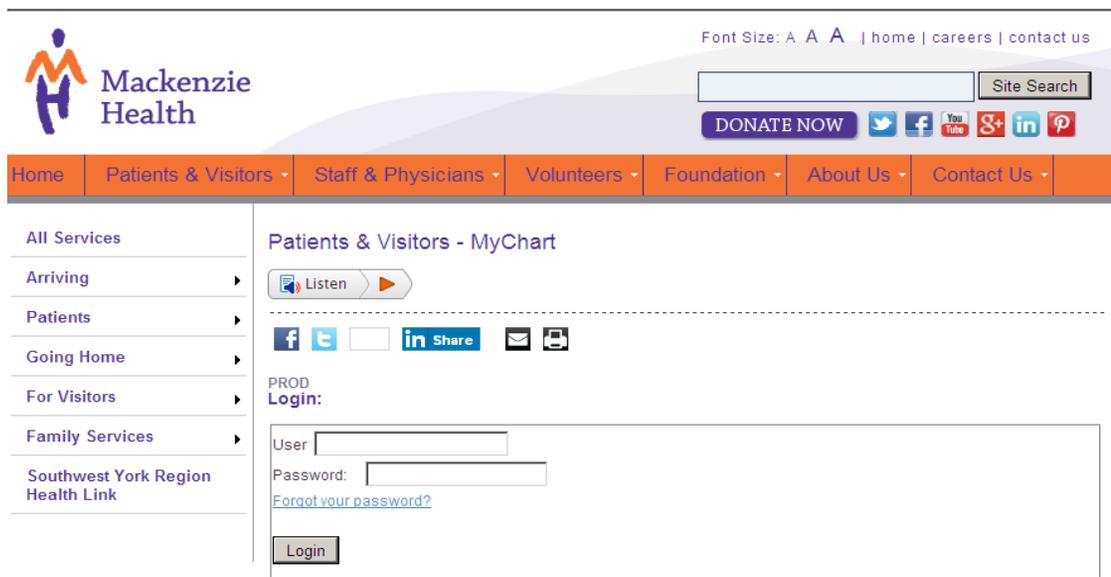
3. Congratulations – You have registered for MyChart™!

You have successfully set up your own MyChart™ account.

To login, go to the Mackenzie Health MyChart™ homepage at:
www.mackenziehealth.ca/mychart



The screenshot shows the MyChart™ registration confirmation page. At the top right, there are links for "About | Contact Admin | Help". The main heading is "MyChart™" with the tagline "Stay connected to your health information". A white box in the center contains the text: "Thank you! Your registration has been completed." Below this, it says "To login, please go to: www.mackenziehealth.ca/mychart". At the bottom of the white box, it says "Sincerely, MyChart™ Program". The footer of the page indicates "My Chart™ version 2.0".



The screenshot shows the Mackenzie Health website's MyChart login page. At the top left is the Mackenzie Health logo. To the right, there is a "Font Size: A A A" selector and links for "home | careers | contact us". Below this is a search bar with a "Site Search" button and social media icons for "DONATE NOW", Twitter, Facebook, YouTube, Google+, LinkedIn, and Pinterest. A navigation bar contains links for "Home", "Patients & Visitors", "Staff & Physicians", "Volunteers", "Foundation", "About Us", and "Contact Us". On the left side, there is a menu with "All Services" and "Southwest York Region Health Link". The main content area is titled "Patients & Visitors - MyChart" and includes a "Listen" button, social sharing icons, and a "PROD Login:" section with "User" and "Password" input fields, a "Forgot your password?" link, and a "Login" button.