



Board of Directors Open Meeting Minutes

May 23, 2024

Cortellucci Vaughan Hospital/Teams Meeting

- Members** Ms. Fay Lim-Lambie, Mr. Joseph Amato, Ms. Azi Bolorchi, Mr. Dev Chopra, Mr. John Fursey, Mr. Peter Hargitai, Dr. Steven Jackson Dr. Jen Chyang Lai, Ms. Nicole McCahon, Ms. Joby McKenzie, Mr. Atul Mehta, Dr. Jack Mintz, Dr. Sarah Moore, Ms. Ruby Philip-Katyal, Mr. David Steinberg, Mr. Altaf Stationwala, Ms. Mary-Agnes Wilson, Ms. Stephanie Zee
- Executive Leadership Team** Mr. Greg Chow, Ms. Stav D’Andrea, Ms. Purvi Desai, Mr. David Stolte, Ms. Allison Trenholm
- Regrets** Ms. Deryn Rizzi, Ms. Nicole McCahon
- Guests** Mr. Mario Paura
- Resources** Ms. Cleo Surace

1.0 LAND ACKNOWLEDGEMENT, CALL TO ORDER AND APPROVAL OF AGENDA

Ms. Fay Lim-Lambie called the meeting to order at 4:00 p.m. and confirmed quorum.

Ms. Fay Lim-Lambie, Chair of the Board, provided the land acknowledgement as a demonstration of recognition and respect for Indigenous peoples of Canada.

Mackenzie Health is situated on treaty lands that have been lived on and cared for by generations of the Mississaugas of the Credit. It is the traditional territory of other First Nations including the Haudenosaunee and the Wendat. This land is currently home to many First Nations, Métis and Inuit people today. Mackenzie Health is grateful for the opportunity to deliver essential care to patients in this territory.

MOVED by Ms. Joby McKenzie and **SECONDED** by Mr. John Fursey that the agenda for the May 23, 2024 meeting be approved, as presented.

CARRIED

2.0 DECLARATION OF CONFLICT OF INTEREST

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest and no conflicts were declared.

3.0 APPROVAL OF THE CONSENT AGENDA

MOVED by Mr. Dev Chopra and **SECONDED** by Mr. Peter Hargitai that the consent agenda be approved, as presented.

CARRIED

4.0 CHAIR'S REMARKS

The Board Chair welcomed Directors to the Board Meeting. Ms. Lim-Lambie reminded the Directors that this would be her last full board meeting as the Board Chair before transitioning to a director role for the next year. She took this opportunity to express her gratitude to the Board. Ms. Lim-Lambie thanked all the Board members for their faith and trust in her leadership. She expressed her gratitude for the accomplishments that they achieved together during her last term. The Chair also took a moment to acknowledge the exceptional dedication and care demonstrated by the executive leadership team towards the hospital. She commended their ability to achieve so much with the limited resources they have at their disposal. Additionally, she expressed her appreciation to the Board for their unwavering dedication to the organization.

In response to Ms. Lim-Lambie's remarks, the Board members expressed their heartfelt appreciation and applause for her exemplary leadership.

5.0 COMMITTEE REPORTS

5.1 Quality, Safety and Risk Committee

Ms. Mary-Agnes Wilson provided the Board of Directors with an overview of the May 7, 2024 meeting. The Committee received updates from Universal Care, Support Services Program, Medication Safety as well as an update on integrated risk management and accreditation. The Chair's report was included in the pre-circulated materials.

5.2 Human Resources Committee

Ms. Joby McKenzie, Chair of the Human Resources Committee provided the Board of Directors with an overview of the May 9, 2024 meeting. The Committee received an update from the Continuing Care and Community Integration program and an update on the Physician recruitment plan including the current professional staff appointment and re-appointment process. Overall, the committee discussed various aspects of human resources management, including recruitment and retention efforts and HR scorecard. The Chair's report was included in the pre-circulated materials.

5.3 Governance Committee

Ms. Stephanie Zee, Chair of the Governance Committee provided the Board of Directors with an overview of the April 25, 2024 meeting which included debrief of the April 18 Board Retreat. The Committee received an overview of the Board Self-Assessment Survey results for 2023/24. The feedback highlighted strengths of the board, opportunities for improvement in committees and structure, and areas of collaboration to enhance the board's effectiveness and impact. The Committee discussed nomination matters. The Chair's report was included in the pre-circulated materials.

Ms. Stephanie Zee provided an update on how the committee slate was established and presented the following resolution items before the Board:

5.3.1 Director Re-appointments

MOVED by Mr. John Fursey and **SECONDED** by Dr. Jack Mintz:

BE IT RESOLVED That the Board of Directors recommends the election of Joseph Amato for a second 3-year term for approval by the Members at the 2024 Mackenzie Health Members Meeting.

CARRIED

MOVED by Ms. Joby McKenzie and **SECONDED** by Mr. Atul Mehta:

BE IT RESOLVED That the Board of Directors recommends the election of Dev Chopra for a third 3-year term for approval by the Members at the 2024 Mackenzie Health Members Meeting.

CARRIED

MOVED by Mr. John Furse and **SECONDED** by Mr. Atul Mehta:

BE IT RESOLVED That the Board of Directors recommends the election of Ruby Philip-Katyal for a third 3-year term for approval by the Members at the 2024 Mackenzie Health Members Meeting.

CARRIED

5.3.2 Officers of the Corporation

MOVED by Ms. Ruby Philip-Katyal and **SECONDED** by Dr. Jack Mintz:

BE IT RESOLVED That the Board of Directors appoint Stephanie Zee as Chair of the Board for the 2024/2025 Board term.

CARRIED

MOVED by Ms. Fay Lim-Lambie and **SECONDED** by Mr. Atul Mehta:

BE IT RESOLVED That the Board of Directors appoint Ruby Philip-Katyal as Vice Chair of the Board for the 2024/2025 Board term.

BE IT RESOLVED That the Board of Directors appoint Joby McKenzie as Second Vice Chair of the Board for the 2024/2025 Board term.

BE IT RESOLVED That the Board of Directors appoint Peter Hargitai as Treasurer of the Board for the 2024/2025 Board term.

BE IT RESOLVED That the Board of Directors appoints the President and CEO as Secretary of the Board for the 2024/2025 Board term.

CARRIED

5.3.3 Board Committee Leadership

MOVED by Ms. Fay Lim-Lambie and **SECONDED** by Ms. Joby McKenzie:

BE IT RESOLVED That the Board of Directors approve the 2024-2025 Board Committee Leadership appointments, as presented. Executive Committee Chair – Stephanie Zee

CARRIED

MOVED by Ms. Fay Lim-Lambie and **SECONDED** by Mr. Joseph Amato:

BE IT RESOLVED That the Board of Directors approve the 2024-2025 Board Committee Leadership appointments, as presented.

Executive Committee Vice Chair – Ruby Philip-Katyal
Finance and Audit Committee Chair – Peter Hargitai
Finance and Audit Committee Vice Chair – Atul Mehta
Governance Committee Chair – Joby McKenzie
Governance Committee Vice Chair – David Steinberg
Human Resources Committee Chair – Dev Chopra
Human Resources Committee Vice Chair – Azi Bolorchi
Medical Advisory Committee Chair – Dr. Steven Jackson
Planning and Development Committee Chair – Ruby Philip-Katyal
Planning and Development Committee Vice Chair – John Fursey
Quality, Safety & Risk Committee Chair – Deryn Rizzi
Quality, Safety & Risk Committee Vice Chair – Dr. Jack Mintz

CARRIED

5.3.4 Board Committee Membership

MOVED by Mr. John Fursey and **SECONDED** by Dr. Jack Mintz:

BE IT RESOLVED That the Board of Directors approve the 2024-2025 Board Committee Membership appointments, as presented.

CARRIED

5.3.5 Mackenzie Health Foundation

MOVED by Mr. Dev Chopra and **SECONDED** by Mr. John Fursey:

BE IT RESOLVED That the Board of Directors approve the appointment of the Chair of the Board to serve as a Director on the Mackenzie Health Foundation Board of Directors for the 2024/2025 Board term.

CARRIED

MOVED by Mr. Joseph Amato and **SECONDED** by Dr. Jack Mintz:

BE IT RESOLVED That the Board of Directors approve the appointment of the Mackenzie Health President and CEO to serve as a Director on the Mackenzie Health Foundation Board of Directors for the 2024/2025 Board term.

CARRIED

5.3.6 President's Community Advisory Council

MOVED by Ms. Ruby Philip-Katyal and **SECONDED** by Mr. Peter Hargitai:

BE IT RESOLVED That the Board of Directors approve the appointment of John Fursey as an Observer on the President's Community Advisory Council for the 2024/25 Board term.

CARRIED

5.4 Finance & Audit Committee

Mr. Peter Hargitai, Chair of the Finance and Audit Committee provided the Board of Directors with an overview of the May 22, 2024 meeting. The Chair's report was included in the pre-circulated materials.

Mr. Peter Hargitai presented the following resolution items before the Board:

5.4.1 & 5.4.2 2023/24 Year End Audited Financial Statements and Auditors Report

MOVED by Mr. John Fursey and **SECONDED** by Mr. Atul Mehta:

BE IT RESOLVED That the Board of Directors approve the 2023/24 Audited Financial Statements and the Year End Audit Report, as presented.

CARRIED

5.4.3 Master Services Agreement with Deloitte

MOVED by Mr. John Fursey and **SECONDED** by Ms. Ruby Philip-Katyal:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the Master Services Agreement between Deloitte LLP and Mackenzie Health for 2024/25 fiscal year.

CARRIED

5.4.4 H-SAA, M-SAA and L-SAA Amending Agreement

MOVED by Mr. John Fursey and **SECONDED** by Ms. Ruby Philip-Katyal:

BE IT RESOLVED that the Board of Directors grants approval to sign off on the 2023-24 Hospital Service Accountability Agreement, the extension of the 2023-24 Hospital Service Accountability Agreement to March 31, 2025, and the extensions of the Multi-Sector Service Accountability Agreement and the Long-Term Care Home Service Accountability Agreement to March 31, 2025.

CARRIED

6.0 COMMENTS/REPORTS

6.1 Chief Executive Officer

There was no business to address under this item.

6.2 Chief Nursing Executive

The Board received an update on Professional Practice and Nursing Recognition providing valuable insights into the nursing and healthcare landscape at Mackenzie Health. The update emphasized the impact of HHR shortages and gaps in care and the importance of creating healthy work environments. Highlights were shared on various initiatives and programs aimed at supporting professional development and enhancing learning for nurses. An update was also provided on events held during nursing week, recognizing that appreciating our nursing staff's efforts can contribute to their job satisfaction and overall morale. Board members had an opportunity to ask questions which were addressed by Ms. Wilson.

6.3 Chief of Staff

The Board received an update on the history of research at Mackenzie Health. The new emphasis on growth, including the involvement of the York School of Medicine provided an opportunity to explore a research program. Mackenzie Health received a grant to fund a research coordinator and the commitment to participate in a Critical Care and Neurology study. The update included new goals, which include

developing and promoting a sustainable research program, establishing a Research Council, managing the research program budget, tracking the progress of research activities, and hiring a Research Coordinator. In response to queries raised, it was noted that the aspiration for this research program is to create a structure that will encourage physicians to participate in research, as the culture has changed in the last five years and there is a group of physicians who are eager to move this forward. The program also presents an opportunity to bring together an interdisciplinary group and create processes and oversight. The governance and policy aspects of the program are expected to evolve over time, and there is an appetite and openness among the Medical Advisory Committee to pursue this opportunity.

Dr. Jackson provided an update on Doctors' Day at Mackenzie Health and thanked Ms. Lambie, Ms. McKenzie, and Ms. Rizzi for celebrating with them.

6.4 Professional Staff Association

The Board received a year-in review report from the President of the Professional Staff Association, including various topics such as PSA mandates, upcoming events, and physician wellness. An update was provided on the PSA's role in representing the interests of the professional staff, facilitating communication and collaboration, and enhancing professional quality of life.

7.0 OTHER BUSINESS

There was no business to address under this item.

8.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:44 p.m.