



**Board of Directors
Open Meeting Minutes**

December 6, 2018
Eagles Nest Golf Club
10,000 Dufferin Street, Maple, Ontario

Members	Mr. Anthony Ianni, Mr. Ray Archer, Mr. Dev Chopra, Mr. Gary D’Andrea, Mr. Mark Falbo, Dr. Steven Jackson, Ms. Marion Kirsh, Mr. Len Koroneos, Ms. Sheila Neuburger Ms. Ruby Philip-Katyal, Ms. Rina Pillitteri, Mr. Altaf Stationwala, Dr. Robert Wang, Ms. Mary-Agnes Wilson, Ms. Stephanie Zee
Senior Leadership Team	Ms. Stav D’Andrea, Ms. Krista Finlay, Ms. Ingrid Perry, Mr. David Stolte, Mr. Richard Tam, Ms. Terry Villella
Resources	Ms. Sophie Stratos, Ms. Cleo Surace
Staff	Ms. Nicole Verni
Regrets	Mr. Lou Greenbaum, Ms. Fay Lim-Lambie, Dr. Ambrose Lee, Ms. Dina Palozzi

1.0 Call to Order and Approval of Agenda

The Chair of the Board called the meeting to order at 4:00 p.m. and confirmed quorum.

MOVED by Ms. Marion Kirsh and seconded by Mr. Gary D’Andrea that the agenda for the December 6, 2018 meeting be approved, as presented.

CARRIED

2.0 Declaration of Conflict of Interest

All those in attendance were reminded of their responsibilities with respect to Conflict of Interest.

3.0 Approval of the Consent Agenda

MOVED by Mr. Gary D’Andrea and seconded by Mr. Ray Archer that the consent agenda be approved, as presented.

CARRIED

4.0 Chair's Remarks

Mr. Anthony Ianni welcomed staff representing the EMRAM Stage 7 Achievement:

- Diane Salois-Swallow, CIO
- Dr. Aviv Gladman, CMIO
- Dr. Victoria Chan, Deputy CMIO, Director of Clinical Utilization & Analytics
- Sharon MacSween, Director, Clinical Informatics
- Andrea Shum, Manager, Projects
- Shanelle Referente, Manager, Clinical Applications
- Chris Vogan, Manager, Technical Applications

On behalf of the Board of Directors, the Chair congratulated and sincerely thanked the staff for their outstanding contribution in helping Mackenzie Health achieve Stage 7 as designated by HIMSS Analytics using the Electronic Medical Record Adoption Model. It is through their commitment to improve quality in patient care and safety through the effective use of information and technology that is enabling transformational change at Mackenzie Health. Their hard work and dedication is a source of inspiration for staff at Mackenzie Health.

There were a few activities that have occurred since the last Board meeting. On October 10th, Dr. Steven Jackson, Ingrid Perry, Krista Finlay and the Board Chair had the pleasure of attending the 3rd Annual Celebrating Exceptional Physician Soiree hosted by Dr. Luke Bui at his home.

On October 13th, Rina Pillitteri hosted a donor appreciation event, Harvest Celebration, at the Mackenzie Vaughan Hospital site. Marion Kirsh, Len Koroneos, Fay Lim-Lambie, Stephanie Zee and the Senior Leadership Team were in attendance. Guests had the opportunity to sign a commemorative token which was poured into one of the last concrete slabs of the new Mackenzie Vaughan Hospital.

On October 18th, Altaf provided a Mackenzie Health update to business leaders in the Township of King hosted by Mayor Steve Pellegrini at the Manor in Kettleby.

On October 19th, Altaf, Mary-Agnes Wilson, David Stolte and the Board Chair met with the Deputy Minister of Health, Helen Angus. Later in the evening, Rina Pillitteri, Mark Falbo and Altaf attended Galalicious at the Paramount Event Space in Vaughan, in support of Hospice Vaughan.

On October 22nd, Altaf presented at the Belleville General Hospital to the Quinte Healthcare Board of Directors on From Fiduciary to Foresight: Leveraging Transformational Projects.

On October 25th, the official topping off ceremony of the Mackenzie Vaughan Hospital took place to celebrate reaching the highest point of construction and getting closer to opening our doors in late 2020. It was a pleasure to have the Honourable Christine Elliott, Deputy Premier and Minister of Health and Long-Term Care; Stephen Lecce, MPP for King-Vaughan, Parliamentary Assistant to the Premier and Parliamentary Assistant to the Minister of

Infrastructure; the Honourable Michael Tibollo, MPP Vaughan-Woodbridge, Minister of Tourism, Culture and Sport; the Honourable Maurizio Bevilacqua, Mayor of Vaughan; and other dignitaries, attend.

On October 30th, Mackenzie Health became the first acute care hospital in Canada to achieve HIMSS Electronic Medical Record Adoption Model (EMRAM) Stage 7, the highest level on the HIMSS EMRAM scale which measures the level at which an organization adopts and uses electronic medical records. This recognizes Mackenzie Health's adoption of innovative health care solutions to support high-quality, safe and efficient care to our growing community. Mackenzie Health has also been recognized as one of 2018 HealthCare's Most Wired winners, the only Canadian hospital to achieve this recognition in 2018. The CHIME HealthCare's Most Wired program not only recognizes those organizations that demonstrate excellence in healthcare IT implementation and innovation, but also serves as an invaluable tool to aid all participating organizations in planning and developing future healthcare IT projects.

On October 30th, Altaf and Richard Tam attended the Horatio Alger Gala with BlackBerry Executive Chairman and CEO, John Chen, at the Fairmont Royal York Hotel.

On November 3rd, many Board Members attended the Mackenzie Health Foundation's 31st Annual Gala, Midnight Cirque. It was an honour and privilege to have the Premier of Ontario Doug Ford attend. The gala was a tremendous success raising \$1.16 million for the Exceptional Care Belongs Here campaign for Mackenzie Health. On behalf of the Board, congratulations were extended to Rina Pillitteri, Ingrid Perry, MHF Staff and the gala co-chairs Milena Calabro and Stephanie Pillitteri for an outstanding accomplishment!

In keeping with tradition, on November 11th, Len Koroneos, on behalf of the hospital, attended the Remembrance Day ceremony and laid a wreath at the Richmond Hill Cenotaph.

On November 23rd, Southlake Regional Health Centre hosted the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care and MPP for Newmarket-Aurora, and other MPPs from York Simcoe Regions at a forum to discuss health services in our geographical areas with the Board Chairs and CEOs from Mackenzie Health, Markham Stouffville, and Stevenson Memorial. Also on November 23rd, Altaf and Lou Greenbaum, met with Gila Martow, MPP for Thornhill.

On November 27th, we held our second telephone town hall for community residents in Richmond Hill, Vaughan, King and its surrounding communities. More than 10,000 community members joined the conversation. The event was a great opportunity to address community questions on our capacity, growing healthcare needs, the development of Mackenzie Vaughan Hospital, our vision for a two-hospital care model and the integration of smart technology. Altaf, Dr. Jackson, Mary-Agnes and David were on the panel to answer the questions.

On December 2nd, an additional twenty ALC patients will be moved to the Reactivation Care Centre (RCC) as part of phase 3, to occupy the last vacant unit.

6.0 Committee Reports

6.1 Finance and Audit Committee

6.1.1 2018/2019 Hospital Service Accountability Agreement

Mr. Len Koroneos, Chair of the Finance and Audit Committee, referred to the pre-circulated report and presented the following resolution item before the Board:

MOVED by Mr. Dev Chopra and **SECONDED** by Ms. Stephanie Zee:

WHEREAS, Mackenzie Health has submitted a Hospital Annual Planning Submission (HAPS) with a total margin of 0.0% and a current ratio of .80;

And, the HAPS includes the full amount of Post Construction Operating Plan (PCOP) funding;

And, the acute inpatient weighted cases submitted in the HAPS only includes the weighted cases that were included as part of the Impact Analysis distributed as part of the funding allocation announcement in June 2018 and the weighted cases in the PCOP funding for the Reactivation Care Center (RCC) but excludes the weighted case performance target included in the PCOP funding for 64 acute inpatient beds;

And, that the MOHLTC has confirmed that fiscal 16/17 will be used as the base reconciliation year for the PCOP funding related to 64 beds and have not allowed the recognition of the volumes performed since 2014/15;

And, that 32 of the 64 beds will be the only beds opened based on management's assertion as evidenced by data that the activity associated with the remaining 32 beds has already been fulfilled since 2014/15.

And, that any shortfall in acute weighted case performance that may result in a recovery of PCOP, will be otherwise mitigated by the MOHLTC through other sources of funding which are unknown to management at this time;

And, that management has received verbal confirmation from both the CLHIN and the MOHLTC that MH funding will be maintained as per the HAPS submission and that funding could be recognized in full to mitigate the 18/19 deficit position.

And, that management will record an amount equivalent to the PCOP funding as earned for fiscal 2018/19 to mitigate the deficit for this fiscal year;

BE IT RESOLVED that the Board of Directors approves the 2018/2019 Hospital Service Accountability Agreement, as presented.

CARRIED

6.1.2 9401 Jane Street Location Lease Agreement

MOVED by Mr. Gary D’Andrea and **SECONDED** by Ms. Sheila Neuburger:

BE IT RESOLVED that the Board of Directors authorizes management to execute the lease agreement with Parapet View Estates Inc. for 9401 Jane Street in Vaughan, for a term of ten (10) years.

CARRIED

6.1.3 Mackenzie Vaughan Hospital Project – Furniture Contract Award

MOVED by Ms. Marion Kirsh and **SECONDED** by Mr. Ray Archer:

BE IT RESOLVED that the Board of Directors grants approval to Mackenzie Health management to execute a contract with a value of up to \$9 million with Global Upholstery Co. for furniture for the new Mackenzie Vaughan Hospital project.

CARRIED

6.1.4 Group Health Benefits Award

MOVED by Mr. Dev Chopra and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED that the Board of Directors approve the award of contract to Desjardins Financial Security.

CARRIED

6.1.5 RFP for external Recruitment Services

MOVED by Ms. Stephanie Zee and **SECONDED** by Mr. Mark Falbo:

BE IT RESOLVED that the Board of Directors approve the RFP process for external Recruitment Services.

CARRIED

6.1.6 LAPS Submission

MOVED by Mr. Gary D’Andrea and **SECONDED** by Mr. Ray Archer:

BE IT RESOLVED that the Board of Directors grants approval to submit the 2019-22 Long Term Care Home Accountability Planning Submission (LAPS), as presented.

CARRIED

6.1.7 2019 – 2022 CAPS/M-SAA

MOVED by Mr. Len Koroneos and **SECONDED** by Ms. Marion Kirsh:

BE IT RESOLVED that the Board of Directors approve the 2019-22 CAPS/MSAA, as presented.

CARRIED

6.2 Governance Committee

Mr. Gary D’Andrea, Chair of the Governance Committee, referred to the pre-circulated materials that were included in the Board Package.

6.2.1 Board Effectiveness Survey Results – May 2018

Nicole Verni, Administrative Resident, presented an overview of the May 2018 Board Effectiveness Survey. The survey encompassed the following themes: Board meeting agendas and logistics, information sharing surrounding hospital-wide initiatives, and decision-making processes and effectiveness. 16 out of 18 Board Members responded to the survey, of which 10 were elected members and 6 were ex-officio. An overview of Board survey trends from 2011 to 2018 were discussed.

6.3 Quality, Safety and Risk Committee

Ms. Sheila Neuburger, Chair of the Quality, Safety and Risk Committee, referred to the pre-circulated materials that were included in the Board Package.

6.4 Human Resources Committee

Ms. Marion Kirsh, Chair of the Human Resources Committee, referred to the pre-circulated materials that were included in the Board Package.

6.4.1 2018 Employee and Physician Experience Survey Results

Nick Fontana of NRC Health presented the results of the 2018 Employee and Physician Experience Survey. This year there was a significant increase in employee response rates. Overall the results of the survey are strong and the feedback will help to continue to improve employee and physician experiences.

7.0 Comments/Reports

7.1 Chief Executive Officer

There was no business to address under this item.

7.2 Chief Nursing Executive

There was no business to address under this item.

7.3 Chief of Staff

There was no business to address under this item.

7.4 Professional Staff Association

There was no business to address under this item.

8.0 Other Business

There was no business to address under this item.

9.0 Adjournment

There being no further business, the meeting adjourned at 5:30 p.m.